

## ENABLE T3 MEETING – DECEMBER 2014

**Date and time:** 19 December 2014, from 14.30-15.30

**Venue:** Via teleconference (Genesys Meeting Center)

**Attendees:** Roger Blamire (EUN), Elizabeth Milovidov (EUN), Tessy Ojo (Diana Award), Alex Holmes (Diana Award), Louiza Jeffcoat (SWGfL), Ken Corish (SWGfL), Eleni Tzavela (FAH), Jonas Ravn (Cyberhus), Christian (Cyberhus)

**Absent:** Partners in Learning Croatia

### Agenda

- Update from FAH
- Update from SWGfL
- Communications update
- Think Tank
- Consortium Agreement
- Website
- March 11-12 meeting
- AOB

Elizabeth opened the meeting with a listing of all relevant deadlines:

- **Jan 5:** at least 2 anti-bullying programs templates completed
- **Jan 16, 2015, Friday, 14h30:** 3<sup>rd</sup> online consortium meeting
- **March 1:** Set of 15 datasheets on different anti-bullying methods to present at March 11-12 meeting.
- **March 11-12:** Public Launch

### Item 1: Update from FAH: Methodology Templates

Eleni provided an update on the templates received so far: Diana Award, UK, Denmark and Finland. FAH has made requests internationally and are awaiting the results. She has made a request to partners to look for evaluations or reports of any ongoing bullying program of any local or national level and she reminded partners to look at her most recent email where she mentioned updates to the template.

Elizabeth has contacted Anne Collier, Larry Magid in the US and Sharon Trotter in Australia with requests for program identification and template completion. A request has also gone out to the INSAFE network.

An email will be sent to Nancy Willard and embracecivility. Tijana Milosovic, a volunteer PhD student in the US, has provided a listing of US programs and has contacted Nicholas Carlisle of No Bullying.

## **Item 2: Update from SWGfL**

Ken provided an update on discussions with Marc Brackett of Yale regarding social and emotional learning and their Ruler program. Lisa Felton of Vodafone provided an introduction to Marc and Ken has been looking at the Ruler program created by Vodafone and Yale. Marc will send the app and we will be able to look at it. Ken will also check with Marc and the IP constraints of the grant to determine where the modified version of the app may fall.

## **Item 3: Communications update**

Valentina was not available for the call, but she provided Elizabeth with key elements to transmit to the partners:

- Upload logos to Basecamp
- complete the communications survey sent to you by Valentina
- in January, we will finalize the ENABLE online presence strategy and share the entire dissemination plan updated with your replies from the survey

## **Item 4: Think Tank**

Elizabeth was happy to share the good news that 11 experts have agreed to be members on the Think Tank:

- David Finkelhor
- Donna Cross
- Sonia Livingstone
- Martin Schmalzried
- Jasmina Byrne
- Susan Flocken
- Jette Kofoed
- Helle Rabøl Hansen
- Robertas Povilaitus
- Sonia Seixas
- Alessandro Bencivenni

The first Think Tank meeting will be on January 7<sup>th</sup> or 9<sup>th</sup> depending on member availability.

## **Item 5: Consortium Agreement**

Antonella was ill and could not attend the meeting. Discussion of the consortium agreement will take place in January.

## **Item 6: Website**

A draft version of the ENABLE website is available at [enable.eun.org](http://enable.eun.org) and contains the following basic information: Home, Partners, Think Tank, Resources, Contact. Partners are not required to create an entire web site, but can create a webpage in their local language. EUN will then point to that local webpage.

## Item 7: March 11-12

Elizabeth has drafted an agenda for the Public Launch and distributed for partner review.

### AOB

A question was raised regarding translation. Roger responded in the past EUN had translation services available for certain projects, however the status of ENABLE needs to be confirmed.

## ENABLE T4 MEETING – JANUARY 2015

**Date and time:** 16 January 2015, from 14.30-15.30

**Venue:** Via teleconference (Webex)

**Attendees:** Janice Richardson (EUN), Valentina Garoia (EUN), Antonella Tisoro (EUN), Elizabeth Milovidov (EUN), Tessy Ojo (Diana Award), Alex Holmes (Diana Award), Louiza Jeffcoat (SWGfL), Ken Corish (SWGfL), Eleni Tzavela (FAH), Jonas Ravn (Cyberhus), Christian (Cyberhus), Anni Marquard (Cyberhus), Lidija Kralj, (Partners in Learning, Menelaos Sotiriou (FAH), Vicki Green (SWGfL), Niels-Christian Bilenberg (Cyberhus)

### Agenda

- March 11-12 agenda: Elizabeth
- Consortium agreement: Antonella
- Communications Update (website, survey, strategy): Valentina
- Update from FAH: Eleni
- Update from SWGfl re: Marc Bracket call: Ken
- Think Tank update: Elizabeth
- AOB: Janice

This meeting was supplemented with powerpoint slides – all available in Basecamp under the month of January.

## Item 1: March 11-12 agenda

Elizabeth walked the partners through the agenda. The event will begin on Wednesday March 11<sup>th</sup> at 13:30 and will end on Thursday March 12<sup>th</sup> at 13:30. The partners are invited to arrive on Tuesday March 10<sup>th</sup> so that we can have meetings early Wednesday morning before the event begins.

Travel and accommodation should be discussed and confirmed with Antonella.

### **Item 2: Consortium agreement update: Antonella**

Antonella confirmed the agreement has been finalized and copies have been sent to the partners. Partners are to read, sign and return to EUN.

### **Item 3: Communications update: Valentina**

Valentina discussed the communications strategy and the need for the partners to communicate their own communication strategies so that we can combine forces.

### **Item 4: Methodology and Research: Eleni**

Eleni provided an update on the research status. Templates received from the UK, Denmark, Finland, US and more. FAH is almost finished with data collection and urges all partners to continue uploading documents, research reports, evaluation surveys of anti-bullying approaches to Dropbox.

FAH is now consolidating partner's completed templates and drafting lessons learnt from other programs.

With respect to the use of Basecamp and Dropbox on this project, Elizabeth and Valentina are researching other project management tools.

### **Item 5: Update from SWGfL: Ken**

Ken reported on the first phone call with Marc Brackett. Janice, Elizabeth and Ken participated and they discussed with Marc his role in the project, the RULER app and the possibility of using the app for anti-bullying means.

### **Item 6: Think Tank**

The first Think Tank meeting was held on January 14<sup>th</sup> with the following experts online:

- David Finkelhor
- Donna Cross
- Sonia Livingstone
- Martin Schmalzried
- Jette Kofoed
- Robertas Povilaitus
- Sonia Seixas
- Alessandro Bencivenni

The meeting was a "meet and greet" for the experts and we were able to ask them about their initial thoughts on anti-bullying approaches. The key points made by the Think Tank meeting are available in Basecamp under the month of January.

## ENABLE T5 MEETING – FEBRUARY 2015

**Date and time:** 20 February 2015, from 14.00-16.00

**Venue:** Via teleconference (Webex)

**Attendees:** Janice Richardson (EUN), Valentina Garaio (EUN), Antonella Tisoro (EUN), Elizabeth Milovidov (EUN), Tessy Ojo (Diana Award), Alex Holmes (Diana Award), Louiza Jeffcoat (SWGfL), Ken Corish (SWGfL), Eleni Tzavela (FAH), Jonas Ravn (Cyberhus), Christian (Cyberhus), Anni Marquard (Cyberhus), Lidija Kralj, (Partners in Learning, Menelaos Sotiriou (FAH), Vicki Green (SWGfL), Niels-Christian Bilenberg (Cyberhus)

### Agenda

- CONSORTIUM AGREEMENT
- COMMS Strategy / WEBSITE
- Hack-a-thon
- DELIVERABLES / WORKPLAN
- METHODOLOGY
- ATHENS
- NEXT STEPS
- AOB

This meeting was supplemented with powerpoint slides – all available in Basecamp under the month of February.

### Item 1: Consortium agreement

All agreements have been signed and payments were sent two days ago. If you have not received your payments, contact Antonella.

### Item 2: Communications update / Website

Valentina discussed the communications strategy and noted that the following partners have mini-websites dedicated to ENABLE on their local websites.

Diana Award mini webpage: <http://www.antibullyingpro.com/blog/2015/1/30/were-tackling-bullying-across-europe-through-the-enable-project>

Cyberhus mini website: <http://cfdp.dk/enable-european-network-against-bullying/>

South West Grid for Learning mini website: <http://www.swgfl.org.uk/enable>

### **Item 3: Hackathon**

Janice explained the concept of a Hackathon, where we are placing emphasis on the children. We understand that it is unlikely that the children will actually create something that day, but we believe in the concept of a hackathon for community building, creating awareness, empowering children, etc. It is essential to get the Associate Partners involved as well.

### **Item 4: Deliverables / Workplan**

The partners discussed the timing for the deliverables and the possibility of making adjustments to the work plan because the Gantt chart begins in October and not April as was originally predicted.

### **Item 5: Methodology and Research: Eleni**

Eleni provided an update on the research status. There has been a lot of harmonization of the templates. She is in the process of drafting an executive summary as well as an accompanying report and she invites all partner feedback on the structure of the report.

### **Item 6: Athens**

The agenda for the consortium meeting in March is based on issues surfacing during this meeting:

- Reporting bullying
- Hack-a-thon details
- Communication strategy
- Brainstorm on the publication
- Workplan – how do the partners fit in?
- Pre and post assessment and the roles of SWGfL and Diana Award.
- Budget for translation

## ENABLE T6 MEETING – MARCH 2015

**Date and time:** 11 March 2015, from 9.00-13.00

**Venue:** In person at the Public Launch in Athens, Greece

**Attendees:** Janice Richardson (EUN), Valentina Garaoui (EUN), Elizabeth Milovidov (EUN), Tessy Ojo (Diana Award), Ellie Cooper (Diana Award), Louiza Jeffcoat (SWGfL), Ken Corish (SWGfL), Eleni Tzavela (FAH), Artemis Tsistsika (FAH), Roula Smyrniou (FAH), Menelaos (FAH) Jonas Ravn (Cyberhus), Niels-Christian Bilenberg (Cyberhus), Zeljka Knezovic, (Partners in Learning, Menelaos Sotiriou (FAH), Vicki Green (SWGfL), Niels-Christian Bilenberg (Cyberhus)

### Agenda

- Public Launch
- Key constructs
- Brainstorming the publication target/structure
- Reporting Bullying
- Hack-a-thon
- Communications update
- Workplan
- Pre- and Post- Assessment objectives/timeline
- Training

### Item 1: Public Launch

The partners discussed the varying roles during the conference, responsibilities of moderators and how the workshops should flow. Menelaos provided details on the hotel and venue.

### Item 2: Brainstorming on Publication

The partners brainstormed on the publication asking questions such as:

- Who should read it?
- Who would want to buy and read it the way we're presenting it?
- Public friendly?
- Give 3 reasons why you would read a bullying report

The resulting conclusion was that the publication will be for ALL: notably professionals, Education ministries and practitioners working in the field, but an adapted bite-size version for parents, media and kids. The publication will also include tip sheets for parents.

### **Item 3: Key constructs**

FAH noted the key constructs emerging from Phase 1 scoping and a roundtable discussion ensued regarding which of the constructs should be included in the report. Suggestions included: adding personalized case studies, reaching out to Snapchat and Instagram; include a bullet on social media policy; adapt the executive summary to different publics.

### **Item 4: Reporting Bullying**

Diana Award explained how bullying incidents are reported in the UK. Janice mentioned that eSafety Label has an online incidence form so that schools can fill that out and that she was hoping that more people would use the reports. Other questions that surfaced: is the aim of incident handling to share best practices? What do schools get out reporting?

### **Item 5: Hackathon**

Cyberhus requested further explanation on a Hackathon. Janice responded that the goal is to get kids to break down the process of bullying and get them to decide to create app or software. E-coding is hugely important and E-coding week is one of the most important weeks in Europe. Promoting such positive actions is a great way to involve industry, as Vodafone Greece, Facebook and Twitter are all onboard re: a Hackathon.

### **Item 6: Communications Update**

Valentina stressed the use of #enableeu hashtag and reminded partners that the Facebook page is up and running. A press release is forthcoming and Valentina invites everyone to complete the Google doc posting dissemination information.

With respect to the flyers, EUN translations will translate where necessary however Cyberhus wants the in-design files and will do the translation themselves.

### **Item 7: Workplan**

There was not a lot of discussion regarding the workplan in general because 2 workplan items: pre and post assessment objectives and training were included on the agenda.



### **Item 8: Pre- and Post- Assessment objectives/timeline**

Janice explained the objectives of the pre- and post-assessment: Given that there is no way to give any sort of proof that the training made a difference, we must analyze the situation before and after. This will provide the necessary proof.

Diana Award will learn what is the situation from the point of view of bullying. Micro level: look at the children 60 children per country. Getting the kids to record how they feel with a digital diary, several times during a day and discuss with a teacher.

The idea would be to take a snapshot of individual children within groups, schools, Then compare beginning to end, however because of summer, this may require moving our calendar.

#### **IDEAS**

- Graphic budget: 7,000 across SWGfL and Diana Award
- May: pilots focus group
- Sept: pre assessment (2 weeks digital diaries, pre-intervention)
- Apps/digital diaries: apps record feelings, T2 mood tracker
- April: post assessment
- Apps and mood meter
  - Track your Happiness
  - Artemis: questionnaires, data collection in EU,
  - Danish schools means server in Denmark
  - Need questions to answer, survey or someplace where they can write about how they feel
  - Need to prove their moods and need to use a scientific method
  - Parental and child consent necessary

### **Item 9: Training**

Diana Award and SWGfL discussed how training would be on a cascade model: We would only actually expect training of a limited number of people to begin with. Then you would train 15-20 parents, 15-20 youth, 15-20 teachers or do them together and show the different approaches. Then make sure we have a reporting tool. (Train the trainers).

FAH stressed the importance of unbiased schools, which know nothing about the project. Another crucial element in the cascade process is for the trainers to send you the feedback so that you know that they have done the process.

### DECEMBER ACTION PLAN

Action	Person Responsible	Contributors/progress	Due Date
<b>WORKPLAN</b> All partners to review workplans, deliverables and milestones and make sure that they are on target	ALL	ALL	ongoing
<b>CONSORTIUM AGREEMENT</b> Partners to provide comments	John Stringer	ALL	<b>Dec 1, 2014</b>
<b>METHODOLOGY</b> Completed anti-bullying program and bullying phenomenon templates sent to FAH; Partners to search for any evaluation reports of ongoing antibullying programs in your countries (an evaluation report is almost as valuable as a completed template).	ALL	ALL	<b>Jan. 5, 2015</b>
<b>MARCH 11-12</b> Partners to review the March 11-12 draft and provide suggestions	ALL	ALL	January
Think of location for International Final Event	ALL	ALL	February
Think of logo ideas	ALL	ALL	Done
<b>COMMUNICATIONS</b> Partners to create web pages; Upload logos to Dropbox; Partners to create an Enable webpage based on enable.eun.org or <a href="http://bit.ly/1vGLopH">http://bit.ly/1vGLopH</a> .	ALL	ALL	January

### JANUARY ACTION PLAN

Action	Person Responsible	Contributors/progress	Due Date
Stay on top of workplan, deliverables and milestones	ALL	ALL	ongoing
METHODOLOGY Compilation of anti-bullying program and bullying phenomenon templates sent to FAH; revise templates by Jan 25	FAH	ALL	February
Partners to create web pages	ALL	ALL	February
COMMUNICATIONS Adopt #enableEU twitter hashtag Upload partner logos; <b>Facebook group</b> to be established	ALL	ALL	February
Start putting forward names for guest researchers	ALL	ALL	February
MARCH 11-12 Organize Public Launch Hotel and venue information; Think Tank member availability; confirm moderator roles.	EUN / FAH (Elizabeth, Menelaous)	ALL	March

### FEBRUARY ACTION PLAN

Action	Person Responsible	Contributors/progress	Due Date
Stay on top of workplan, deliverables and milestones	ALL	ALL	ongoing
METHODOLOGY Provide feedback on templates, summary	FAH	ALL	March 11-12

PRE and POST ASSESSMENT SWGfL and DA to review workplan in fine detail	SWGfL and DA	SWGfL and DA	March 11-12
PUBLIC LAUNCH Continue organizational aspects, (event registrations, speaker bios, Think Tank travel); onsite tasks	EUN / FAH (Elizabeth, Menelaous)	ALL	March 11-12
PUBLIC LAUNCH Prepare presentations, workgroups	ALL	ALL	March 11-12

### MARCH ACTION PLAN

Action	Person Responsible	Contributors/progress	Due Date
Stay on top of workplan, deliverables and milestones	ALL	ALL	ongoing
Louiza, Ken, Roula and Elizabeth will work on finding a mood app / digital diary / survey	Elizabeth	SWGfL, FAH, EUN	April-May
METHODOLOGY Finalize Exec. Summary and report; circulate to Think Tank	FAH	ALL	April
PRE and POST ASSESSMENT A meeting bw EUN, SWGfL and Diana Award to further discuss	Janice Richardson	EUN, SWGfL, DA	March 23
COMMUNICATIONS Press release out; begin dissemination of monthly updates	Valentina	Elizabeth	March
HACKATHON Bring ideas together; prepare presentations for ICT and other	Elizabeth	ALL	May